

St. Vincent de Paul Society Atlanta Group Volunteer Application

Please complete and return to the Volunteer Department via email: volunteer@svdpatl.org; via fax: 678-892-6167

Organization/Group Information:

Organization/Group Name: _____

Please indicate organization name as well as division or department, if applicable. Ex. Oglethorpe University Marching Band or ABC Corporation Marketing Department.

Organization/Group Type: Faith-Based Civic Organization School/University Group
 Corp./Business Other (please specify): _____

Organization/Group Mailing Address: Please indicate address type
 Organization/Group/Business Office Volunteer Contact Personal Address

Street Address: _____ City: _____ State: _____ Zip: _____

Number of Volunteers

Please note: We **MUST** have this information in order to check availability of shifts and to reserve a shift. We understand that the number may change, but ask that you estimate a number of spaces that you can reasonably fill and not exceed this number.

I am seeking opportunities to volunteer with # _____ of members of my organization/group

Group Coordinator Information:

Name of individual who is coordinating group: _____ Email: _____

Date of Birth: _____ Volunteers must be 16 years old to volunteer without an adult chaperone present. See www.svdpatl.org/volunteer for information about the SVDP chaperone policy.

Home Phone: _____ Work Phone: _____ Mobile Phone: _____

Volunteer Mailing Address: (Please indicate address type): Home Business Other

Street Address: _____ City: _____ State: _____ Zip: _____

How did your group become aware of volunteer opportunities with the Society of St. Vincent de Paul?

Please check all that apply.

<input type="checkbox"/> Friend	<input type="checkbox"/> Civic Organization	<input type="checkbox"/> Newspaper
<input type="checkbox"/> Workplace: Employer	<input type="checkbox"/> Volunteer Fair	<input type="checkbox"/> Radio
Name: _____	<input type="checkbox"/> SVDP Web site	<input type="checkbox"/> Other _____
<input type="checkbox"/> Place of Worship	<input type="checkbox"/> Other Web site	
<input type="checkbox"/> School or University	_____	

What motivated your group to seek out opportunities to volunteer with the Society of St. Vincent de Paul?

Volunteer Project Options Additional project detail at <http://www.svdpatl.org/volunteer> or click on project below.

[Family Support Center](#) (FSC) (Note: this project has pre-set shift times and we ask that interested volunteers be able to commit to an entire shift. This project has a capacity of 1-15 volunteers from any one group.) Because FSC shifts are often full, your first choice of shift time/date may not be available. Please indicate 1st, 2nd, and 3rd preferences.

Specific Dates:	1 st Choice _____	2 nd Choice _____	3 rd Choice _____	
FSC Shift times:	<input type="checkbox"/> Tues, 9am – noon	<input type="checkbox"/> Wed, 9am – noon	<input type="checkbox"/> Thu, 9am – noon	<input type="checkbox"/> Sat, 9am – noon
check all applicable)	<input type="checkbox"/> Tues, 1pm – 4 pm	<input type="checkbox"/> Wed, 1- 4pm	<input type="checkbox"/> Thu, 1- 4pm	<input type="checkbox"/> Sat, 1- 4pm

Volunteer Project Options (continued)

[Donation Warehouse](#) (Note: *this project has a group capacity of 8-25 volunteers.*) This project has flexible start and end times, although we request that shifts be between 2-3 hours long beginning no earlier than 9am and end by 4pm. Please indicate 1st, 2nd and 3rd shift choices:

Date and start/ending time:

Date and start/ending time:

Date and start/ending time:

[Benefit Screener](#) The Society of St. Vincent de Paul seeks to ensure that working families have access to all of the economic supports for which they are eligible. Volunteers support this program by serving as Benefit Screeners (year-round) or Volunteer Income Tax Assistants (seasonal – January to April). This is a great opportunity for volunteers who are comfortable with computers and interested in working directly with clients in need of this service.

Benefit Screener Volunteers assist in the screening process to identify eligibility for public benefits (such as food stamps, subsidized child care, Peach Care, etc). Benefit screenings take place at our Chamblee FSC and other various locations throughout the Metro Atlanta area as they develop.

Benefit Screener Volunteer Requirements: Volunteers must be 18 yrs and older. Basic computer/internet skills required. Training on the software used in screening provided. Dates, times and locations for this volunteer opportunity varies.

To sign up, contact: Marilyn Gonzalez at mgonzales@svdpatl.org 678-892-6166.

[Volunteer Income Tax Assistance](#) (Note: *This project is offered January - April*)

Through the Volunteer Income Tax Assistance (VITA) Program, FREE tax preparation services are offered at FSC location in Chamblee. Volunteers do not need to be a CPA to file taxes for those in need. The Society needs volunteers to work at these sites as greeters, interpreters, benefit screeners and tax preparers from January – April.

VITA Volunteer Requirements: Volunteers must be 18 yrs and older. Basic computer/internet skills required.

Training on the software used in tax preparation provided. Dates, times and locations for this volunteer opportunity vary based on the needs.

To sign up, contact: Marilyn Gonzalez @ mgonzales@svdpatl.org or call 678-892-6166.

[Special Events: Includes a variety of events, trade shows, volunteer fairs and more.](#) Special event volunteers assist the Society of St. Vincent de Paul with a variety of activities, events, food drives and outings throughout the year. Special events typically take place at locations around the Metro Atlanta area and may be evenings, weekends or Holidays (depending on the event). If interested in volunteering an opportunity currently posted at www.svdpatl.org/volunteer, please indicate your interest below:

Event Name: _____ **Event Date/Time:** _____

Thank you for your interest in volunteering with the Society of St. Vincent de Paul! Please save and return document as an attachment to volunteer@svdpatl.org.

We will respond soon via email to let you know availability of any requested projects and times.